

## TPF 5(501) Roadside Safety Pooled Fund – Phase 3

### Calendar of Events

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### **May 2023**

- Determine date for the Annual Pooled Fund Meeting
  - E-mail will be sent out to member states in early/mid May with a poll to determine each state's availability for each potential meeting date
  - Meeting typically occurs in September and will be held in College Station, TX
  - Meeting lasts two days -
- Monday: Travel to meeting
- Tuesday & Wednesday: Meeting
- Thursday: Optional TF-13 Meeting and/or travel back home
  
- Member States Develop Problem Statements
  - E-mail will be sent to member states in mid- to late May notifying them to develop problem statements for the annual meeting
  - Problem Statement categories are:
    - BR – Bridge Railings
    - BD – Breakaway Devices
    - LCB – Longitudinal Concrete Barriers
    - LSRB – Longitudinal Semi-Rigid Barriers
    - WZ – Work Zone Devices
  - Problem statements will be due in approximately 1-month from time e-mail is sent out

### **June 2023**

- Problem Statements due from member states – typically mid- to late June

### **July 2023**

- Problem Statement Prioritization Virtual Meetings – early- to mid-July
  - 4 to 5 virtual meetings will be held in July going over each problem statement. Typically, 1 meeting will be set-up for each category
  - Each meeting will last 1- to 2- hours depending on number of problem statement submissions in each category
- E-mail sent to member states with poll to vote on initial prioritization of problem statements – Late July
- Goal is to prioritize the top 15-18 problem statements to vote upon in the annual meeting by selecting the top 2, 3, 4, or 5 problem statements from each category (depending on total number of submissions for each category)
- Annual Meeting Agenda sent out to member states – Mid to Late July
- Draft Agenda will be sent to member states to assist in travel planning
- Travel Letter sent out to member states – Mid to Late July
- Annual meeting travel letter will be sent to member states to assist in travel planning

### **Aug 2023/Sep 2023**

- Develop problem statements in preparation for annual meeting – August and September

- The state member representatives authoring the top 15-18 prioritized problem statements will work with TTI researchers to fully develop their problem statements. (i.e. develop project scope, budget, and schedule, and develop a presentation - typically powerpoint)
- The problem statement development process typically takes 4- to 6-weeks to complete

### **Sep 2023 / Oct 2023**

- Annual Meeting – typically held in September (but can be held in October)
- In person attendance is strongly encouraged. However, virtual meeting accommodations will be made available to representatives from the member states not able to attend in-person
- Pooled fund will reimburse all travel costs (flight, hotel, rental vehicle, food, etc) for 1 person from each member state to attend the meeting
- It is allowable for member states to have more than 1 person attend the meeting. However, all travel costs beyond the first person will be paid by the member state
- The annual meeting will set-up the research program for the 2024 Federal Fiscal Year. Members will vote and prioritize the top 15 -18 problem statements for implementation and funding. Typically, there is enough pooled fund resources to fund the top 6 to 8 prioritized problem statements for research/crash testing
- For members attending the meeting in person, TTI typically arranges for the group members to view a live crash test from one of their research projects

***\*\* Note: This is a preliminary schedule. Dates shown on the schedule are subject to change.***